



Open to Internal Candidates

Reference No. : SVN/ID10/2022/021
Position Title : Programme Assistant II (MHPSS/ Protection) (7 positions)
Duty Station : Medan, Pekanbaru, Makassar, Surabaya
Organization Unit : Refugee Care Unit – MHPSS/Protection
Classification : General Service, Grade G-5
Type of Appointment : Special Short-Term Contract
Report to : Programme Assistant III (Empowerment, Social Cohesion and MHPSS/ Protection)/ Head of Field Office
Estimated Start Date : As soon as possible
Closing Date : 28 April 2022

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization. Read more about diversity and inclusion at IOM at www.iom.int/diversity.

For the purpose of this vacancy, the following internal candidates who meet the eligibility criteria are considered as first-tier candidates:

- Internal candidates on regular or fixed-term contracts should meet the minimum time in post requirement of eighteen months or more at the time of the closing of the SVN
- The minimum time in post requirement is six months for such internal candidates who are incumbents of a position being advertised or confirmed for discontinuation.
- Internal candidates on short-term contracts should meet the minimum time in post requirement of six months or more at the time of the closing of the SVN.
- **Internal candidates selected through a SVN will keep their OYFT or TYFT contract and the duration of the contract will be aligned to the duration of the project and IOM policy, if the advertised position is in the same category as their current position, or will receive an SST graded contract if the position is in a different category.**

In addition, all applicants should meet eligibility requirements for languages, education and work experience requirements stipulated in the SVN.

Context:

Operational in Indonesia for more than 40 years, IOM Indonesia is one of large IOM missions in the world working on a wide range of activities in partnership with the Government of Indonesia, civil society, private sector actors, migrants and communities. IOM Indonesia is engaged in several thematic areas, including: Counter-Trafficking/Labour Mobility and Human Development (CT/LMHD), Disasters, Climate and Resilience (DCR), Immigration and Border Management (IBM), Migrant Assistance, Migration Health, and Resettlement and Voluntary Returns.

The Refugee Care Unit contributes to the increased protection of vulnerable subgroups of displaced persons, such as unaccompanied migrant children (UMCs), victims of sexual and gender based violence, pregnant women, and the elderly, among others, through the establishment of referral mechanisms involving the active participation of specialized state and non-state service providers. Under the direct supervision of the Programme Assistant III (Empowerment, Social Cohesion and MHPSS/Protection) in duty station for technical guidance, and

under overall supervision of National Programme Coordinator, the incumbent will support the implementation and monitoring of the mental health and psychosocial assistant activities for the irregular migrants in Indonesia.

Responsibilities and Accountabilities

1. Provide care, services, and protection for refugees under IOM care in his/her area of responsibility with a specific focus on MHPSS/Protection and in strict compliance with the RCA Operational Guidelines;
2. In collaboration with implementing partner or third-party service providers, implement tailored refugee care, including mental health and psychosocial activities for refugees taking into consideration social, religious and educational/vocational aspects and fully respecting the confidentiality of refugees' information;
3. Conduct visits to accommodations to monitor refugee activities and verify if care, services and protection are provided to refugees in a timely and efficient manner;
4. Promote refugee community empowerment through community management, voluntary activity, organizing events, capacity building, awareness raising and other activities;
5. Provide support in conducting surveys or assessments to identify problems/gaps, risks and vulnerabilities, particularly those related to gender and age; propose/prioritise initiatives to reduce risks and increase resilience capacity within refugee communities;
6. With the consent, perform case management for refugees with additional vulnerabilities; coordinate access to adequate psychological/mental health treatment, including social and clinical counselling services;
7. Coordinate closely with the Empowerment & Social Cohesion sub-unit to facilitate access to comprehensive and coordinated resilience, stabilization and protection services, including child education;
8. Support regular monitoring and evaluation of activities and prepare regular and ad hoc programme reports, updates, briefings and background information;
9. Map suitable service providers, NGOs, government organization or other third parties for delivering MHPSS and protection services;
10. Provide support to the Programme Assistant III (Empowerment, Social Cohesion and MHPSS/Protection or Head of Field Office to liaise with the government in tracking cases of refugees needing special care, data collection (quantitative and qualitative) and reporting;
11. Coordinate with IOM Basic Needs, Medical, Finance and other units to ensure the provision of services that meet agreed standard and monitor operational expenses based on IOM regulations;
12. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- University Degree in psychology or social science from reputable university in Indonesia with at least 3 (three) years of relevant working experience; or
- Completed high school diploma with at 5 (five) five years of relevant working experience.

Experience

- Indonesian National with good knowledge of, and experience in project implementation and project administration.
- Have experience working in community-based programmes or camp settings.
- Proven ability and experience in liaising with UN, Government Departments/Authorities and other international organizations;
- Prior work experience with international humanitarian organizations, non-government or government institutions/organizations in a multi-cultural setting is an advantage;
- Experience in managing team.

Skills

- Maintains confidentiality and discretion in appropriate areas of work;
- Understanding of the social determinants of health, and the social consequences of lack thereof family systems and family dynamics;
- Understanding of diversity as it affects different populations and service delivery, including, but not limited to, gender, sexual identity, culture, ethnic, spirituality and racial issues;

- Knowledge of social work value and ethics, theory and established practices of social work, including assessment, treatment and crisis intervention skills
- Excellent interpersonal skills and demonstrated ability to work effectively in a team environment;
- Ability to establish priorities and undertake assigned tasks with minimum supervision. Ability to manage workload within general schedule of work, instructions and standard practices;
- Ability to work in a multicultural, multi-ethnic environment and to maintain effective working relations with people of different national and cultural backgrounds;
- Effectively applies knowledge of psychosocial issues in execution of responsibilities at appropriate level
- Ability to operate software packages required for effective information management, including word processing, and ability to use the internet to find resources and access evidence-based practice research

Languages

Fluency in **English** and **Bahasa Indonesia**, both written and spoken.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Value

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core competency - behavioural indicators level 1

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is **subject to funding confirmation**.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificate and security clearances.

IOM applies local United Nations Salary Scale.

How to apply:

Interested candidates are invited to submit their applications in **ENGLISH**, with:

- a) Cover letter, clearly specify suitability and availability date,
- b) Detailed updated curriculum vitae

Please submit your application through by email to rindonesia@iom.int, indicating the reference code above **(SVN/ID10/2022/021)** as subject and **preferred location**. The deadline for applications is **28 April 2022**. Candidates applying for this vacancy are required to declare whether they have relatives already working for IOM.

Only applicant who meets the above qualification will be considered

Posting period:

From 14.04.2022 to 28.04.2022