



### Open to Internal and External Candidates

Reference No.	:	VN/ID10/2022/048 REISSUED
Position Title	:	National Programme Officer (Migration Health)
Duty Station	:	Jakarta
Organization Unit	:	Migration Health
Classification	:	National Officer, Grade NO-B
Type of Appointment	:	One-year Fixed-term (the first six months shall be considered as probation period)
Report to	:	Senior Migration Health Officer
Estimated Start Date	:	As soon as possible
Closing Date	:	14 October 2022

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization. Read more about diversity and inclusion at IOM at [www.iom.int/diversity](http://www.iom.int/diversity).

For the purpose of this vacancy, the following internal candidates who meet the eligibility criteria are reconsidered as first-tier candidates:

- Internal candidates on regular or fixed-term contracts should meet the minimum time in post requirement of eighteen months or more at the time of the closing of the SVN
- The minimum time in post requirement is six months for such internal candidates who are incumbents of a position being advertised or confirmed for discontinuation.
- Internal candidates on short-term contracts should meet the minimum time in post requirement of six months or more at the time of the closing of the SVN.
- Internal candidates selected through a SVN will keep their OYFT or TYFT contract and the duration of the contract will be aligned to the duration of the project and IOM policy, if the advertised position is in the same category as their current position, or will receive an SST graded contract if the position is in a different category.

In addition, all applicants should meet eligibility requirements for languages, education and work experience requirements stipulated in the VN.

#### **Context:**

Operational in Indonesia for more than 40 years, IOM Indonesia is one of the largest IOM missions in the world working on a wide range of activities in partnership with the Government of Indonesia, civil society, private sector actors, migrants and communities. IOM Indonesia is engaged in several thematic areas, including: Counter Trafficking and Labour Migration (CT/LM), Disasters, Climate and Resilience (DCR), Immigration and Border Management (IBM), Migrant Assistance, Migration Health, and Resettlement and Voluntary Returns.

The Healthcare unit aims to improve the quality of health care for refugees and asylum seekers referred to IOM by the Government of Indonesia according to applicable international humanitarian and human rights standards. Under the direct supervision of Senior Migration Health Officer and the overall supervision of Deputy Chief of Mission, the National Programme Officer (Migration Health) will support the Senior Migration Health Officer in coordinating the Health Programme Activities within the mission, including monitoring health project activities, data collection and coordinating the Migration Health Assessment and Travel Health Assistance unit.

### ***Responsibilities and Accountabilities***

1. Support the Senior Migration Health Officer (SMHO) to monitor the implementation of health programmes in line with IOM policies and procedures verifying the compliance, quality control and quality assurance and provide recommendations to SMHO to improve and streamline the services provided.
2. In coordination with the SMHO, support the Migration Health Physicians (MHP) in the field offices in troubleshooting issues relating to medical care within RCA.
3. Ensure the systematized data collection process which is maintained by the health teams in each office, the monthly data flow and accuracy to Jakarta are maintained in an organized manner and coordinated with Migration Data Analysis Centre (MDAC) and Project Support Unit (PSU) where necessary.
4. Assist the SMHO in maintaining and establishing access to quality health services including for mental health assessment/treatment for refugees under the RCA's refugee care programme by conducting continuous monitoring and evaluation of effectiveness and efficiency of service delivery (in any modalities such as insurance premium - capitation, fee for service, standardize support, cost sharing and opt out) and provide periodic analytical reports and recommendations in coordination with National Migration Health Officers (NMHOs) in sub offices.
5. Prepare draft reports for COM Office to be reviewed by SMHO with the aim of providing an objective overview of current programme implementation and opportunities including brief summary of important activities, government interaction, staff development and financial issues. Support SMHO in preparing reports, briefings, background information, cost analysis, narratives and statistical analysis as necessary and required.
6. Support SMHO in maintaining partnership with national health authorities, relevant partners, UN agencies and stakeholder to support specific areas of work and collaboration especially expanding health portfolio and, in the development, and implementation of the IOM Emergency Preparedness and Response (EPR) plan for disease outbreaks and natural disasters.
7. Support the SMHO in managing health programme to ensure systems and resources in place as required by the Health Assessment programme along with the infrastructure and equipment meet the global and country-specific IOM Standard Operating Procedures (SOPs) and adequate for provision of the services by conducting regular evaluation and provide feedback for improvement as necessary
8. In coordination with IOM Indonesia's Resource Management Unit (RMU), monitor all administrative (including staff recruitment and procurement), budgetary and financial aspects of projects in accordance with IOM rules and procedures and donor contractual terms, and anticipate any need for project amendments or extensions
9. Assist and facilitate a well-coordinated response to the pre-departure health check related to domestic and outbound Assisted Voluntary Return and Reintegration (AVRR) and inbound Assisted Voluntary Return (AVR) being moved under IOM auspices as well as participate in migration health assessment of refugees, as empaneled Migration Health Physician (MHP), if necessary.

10. Assist the SMHO in soliciting feedbacks from medical colleagues in order to develop a strategic diversification and strengthening of IOM health programming in Indonesia with the aim of promoting the health and welfare of migrants and refugees including support to COVID-19 pandemic response and recovery and strengthening staff capacities across the migration health agenda and monitoring-evaluation tools align with national health transformation plan, the United Nation (UN) Sustainable Development Cooperation Framework, and the International Organization for Migration (IOM)'s results-based management frameworks.
11. In close coordination with SMHO, participate in developing migration health-related project documents, provide technical support and liaise with various donors, and other stakeholders, identify programmatic and funding opportunities, including information and assessment needs, that are in accordance with the IOM mandate and are relevant to IOM's strategic objectives.
12. Perform other duties relating to the project as may be assigned

### ***Required Qualifications and Experience***

#### **Education**

- University Degree in Medicine from an accredited academic institution with four years of relevant experience in General Practice and/or Family Medicine
- Master's Degree in Public Health or Medical Science with two years of relevant experience is an advantage.

#### **Experience**

- Sound knowledge of Indonesian context;
- Proficiency in computer applications: Ms-Office applications;
- Effectively applies knowledge of health-related issues to coordinate the relevant activities with the MHD Health Care team;
- Demonstrated capacity in project management, project administration and budget monitoring;
- Knowledge of Indonesia health care system;
- Understanding of biostatistics, data analysis and basic research concepts;
- Proven ability and experience in liaising with field MHD staff and with other departments;
- Ability to undertake travel duties in the field.

#### **Languages**

Fluency in **English** and **Bahasa Indonesia** is required, both written and spoken.

#### ***Required Competencies***

The incumbent is expected to demonstrate the following values and competencies:

#### **Value**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### **Core competency** - behavioural indicators *level 2*

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### **Managerial Competencies<sup>1</sup>** – behavioural indicators *level 2*

- **Leadership:** provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- **Empowering others and building trust:** creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- **Strategic thinking and vision:** works strategically to realize the Organization's goals and communicates a clear strategic direction.

### **Other**

Any offer made to the candidate in relation to this vacancy notice is **subject to funding confirmation**.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificate and security clearances.

IOM applies local United Nations Salary Scale.

### **How to apply:**

Interested candidates are invited to submit their applications in **ENGLISH**, with:

1. Cover letter, clearly specify suitability and availability date,
2. Complete the Personal History Form which can be downloaded at the following link: <https://indonesia.iom.int/sites/indonesia/files/Personal%20History%20Form.xls>
3. Detailed *curriculum vitae*, including historical salary and minimum three referees (preferably former direct supervisors).

Please submit your application through [this link](#) or send by email to [rindonesia@iom.int](mailto:rindonesia@iom.int), indicating the reference code above (**VN/ID10/2022/048 REISSUED**) as subject. The deadline for applications is **14 October 2022**. Candidates applying for this vacancy are required to declare whether they have relatives already working for IOM.

**Only applicant who meets the above qualification will be considered**

### *Posting period:*

From 30.09.2022 to 14.10.2022